**CASUAL USER AGREEMENT**

***FOR MOSS VALE SHOWGROUND (OR PART THEREOF) AS MANAGED BY THE*** Moss Vale and District A.H. & I. Society Inc.

**18 – 46 ROBERTSON RD MOSS VALE P.O. BOX 151, MOSS VALE, NSW 2577 PH: 02 48681869 OR 0438683213**

**E-MAIL:** [info@mossvaleshow.com.au](mailto:info@mossvaleshow.com.au) **WEBSITE**[**:**](http://www.mossvaleshow.com/) **www.mossvaleshow.com.au**

**ACCOUNT DETAILS: BERRIMA DISTRICT CREDIT UNION - ALLIANZ BANK (BDCU) BSB 802-101 ACCOUNT NO. 103907**

NAME/PURPOSE OF EVENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# ORGANISATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATES REQUIRED (INCL. SET UP AND PACK UP DATES) \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ TO \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

START & FINISH TIMES: \_\_\_\_\_\_\_\_\_AM TO \_\_\_\_\_\_\_\_\_ PM ANTICIPATED ATTENDANCE NUMBERS: \_\_\_\_\_\_\_\_\_\_\_

CONTACT NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_POSITION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# CONTACT NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EMAIL/FAX NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ INSURANCE HELD - YES/NO (IF NO - ADDITIONAL COST WILL BE ADDED TO FINAL INVOICE)

**AREAS OF SHOWGROUND REQUIRED - PLEASE TICK**

**Main Arena** **Lower Arena** **Campdraft Arena** **Pony Club Arena**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Pony Club Clubhouse**  **Beef Cattle Area** **Alpaca Shed** **Indoor** **Stables**

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**Undercover Stable** **Committee Room Canteen/Kitchen Dining Room**

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**Undercover Area** **Exeter Canteen (lower canteen) Announcers Box**

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**Garbage service & number required \_\_\_\_\_\_\_\_\_\_** (Cost per bin will be added to your final invoice)

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| --- |
| YOU |

**CATERING:** YOUR OWN **OR** YOU WISH THE MOSS VALE A.H & I SOCIETY TO PROVIDE

## \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CAMPING:** NUMBER OF CAMP SITES REQUIRED **\_\_\_\_\_\_\_\_\_\_\_** NUMBER REQUIRING POWER**:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# I, AS THE HIRER/AND OR ON THE BEHALF OF (SEE ABOVE) HAVE READ THE TERMS AND CONDITIONS AND AGREE TO ABIDE BY THEM AND ENCLOSE **$200 BOND** TO CONFIRM BOOKING AND NOTE THAT THE PRE-EVENT CONDITION

REPORT IS TO BE FILLED IN AND RETURNED 7 DAYS PRIOR TO EVENT:

FULL NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Moss Vale and District A, H & I Society Inc.

CASUAL USER AGREEMENT FOR MOSS VALE SHOWGROUND (OR PART THEREOF) **TERMS AND CONDITIONS**

1. Persons participating in sporting and recreation activities should be aware of any inherent risks involved in the activity and are presumed to be aware of the risks.
2. All vehicles must be restricted to the roadways within the Showground. No vehicles are to be driven on the Arenas unless for use of setting up for event and or display/entertainment.
3. Moss Vale and District A. H. & I. Society (“the Society”) retains exclusive catering rights, unless otherwise specified.
4. Payment of hire fee to the Society does not entitle the Hirer to use an area in respect of which an additional payment is required.
5. Arenas, surrounds, toilets and showers are to be left clean and tidy. This includes picking up all rubbish, papers etc. Each rubbish bin used during your event will be at your cost (as per rate set by Committee)
6. Electricity and water meters (if applicable) will be read on your arrival and on the final day of hire.

Consumption will be charged at standard electrical/water rates and added to the final account.

1. The final account must be paid to the Secretary before leaving the Showground.
2. The bond/deposit will be refunded if electricity and water charges are paid; there are no breakages; and the facilities are left in good, clean and workable condition. The Society reserves the right to make the final decision.
3. The Hirer agrees to operate wholly at their own risk. Persons entering the Showground agree to indemnify the Society against any loss or liability, cost, expense or damages arising from or in relation to the entry either by person, vehicle or otherwise.
4. It is the responsibility of the Hirer to ensure that persons participating in an activity conduct the activity in an appropriate and responsible manner in accordance with any rules governing the activity and does not leave themselves and other persons sharing the space at risk of injury or ill health.
5. A copy of your current Certificate of Currency for Public Liability Insurance (minimum $20 000 000) must be current at the time of hire and, with a completed Risk Assessment, MUST be attached to this application.
6. All hirers and users must ensure that the activities they are conducting are within the specifications of their insurance policy.
7. All portable structures (marquees, tents etc) must be secured in strict accordance with the manufacturer’s instructions and be included in the pre-hire risk assessment accompanying this application & you are to make sure that all pegs used to secure equipment are to be removed from the ground.
8. Any unsafe facilities or grounds should not be used and should be reported to the Society immediately

The Secretary 0424 958 770, or the President 0408 023 149 or the Groundsman on 0427 737 495 can be contacted in an emergency.

1. The hirer shall co-operate with the Society by complying with all health and safety initiatives and directions.

1. All accidents and emergencies are to be immediately reported to an executive representative of the Society.
2. All persons must obey all signs, notices and directions given by the Society and its representatives whilst at the Showground.
3. The Society, including its officers, committee members and agents, is not liable nor does it accept any responsibility for any loss or damage whatsoever to any person or property or the death of or injury suffered to any person or animal whilst at the Showground.
4. The hirer is responsible for the safekeeping of all keys issued. Under no circumstances are copies to be made of the keys. Keys are to be returned to a representative of the Society on the day of the event or to the Secretary’s Office as per arrangement with Secretary or Groundsman.
5. The hirer is responsible for the satisfactory conduct of all persons occupying any building/area during the period

of hire.

1. The Society requires all hirers of the facilities to conduct pre-use inspections of the facilities, equipment and environments to ensure they are safe every time a facility is used A safety checklist pro-forma has been provided to assist with this responsibility. A record of these inspections shall be returned to the Society.
2. The hirer agrees not to screw hooks into, or drive nails into, or fix stickers onto, any of the walls, ceilings, door or windows frames within any building of the Showground. The Hirer agrees to supply their own toilet paper, soap, hand towels, etc.
3. If the wall table fixtures are to be used, these must be erected and dismantled in the correct manner, and the Hirer accepts full responsibility for any damage sustained to these while the building is hired.
4. The Society reserves the right to inspect and/or search bags brought into the Showground.
5. No person shall bring or permit any other person to bring onto the Showground any dangerous, noxious, volatile, explosive, inflammable or environmentally hazardous substance or compound in any form unless all necessary approvals and the Society’s approval are first obtained.
6. Camping or sleeping within any of the Showground buildings is not permitted.
7. The Society may accept, reject or cancel an Application for Hire without providing a reason for doing so.
8. The Society may refuse admission to or eject persons from the Showground at its discretion.
9. You must leave area clean and tidy.
10. No electric fencing of any type either permanent or temporary is permitted on the Showground

Moss Vale and District A.H. & I. Show Society Inc.

**PRE-EVENT CONDITION REPORT**

*This document forms part of the user agreement.*

*Must be completed at least* ***7 Days prior*** *to your event and returned to PO Box 151 Moss Vale, NSW 2577 or to*

*mossvaleshowsociety@bigpond.com (please retain a copy for your records)*

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| AREA(S) INSPECTED |  |  |  |  |
| INSPECTION DATE |  |  |  |  |
| INSPECTOR NAME |  |  |  |  |
| CLUB/ORGANISATION |  |  |  |  |
| Items/Building | Satisfactory | Unsatisfactory | N/A | Comments |
| Amenities |  |  |  |  |
| Signs |  |  |  |  |
| Surface of hire area |  |  |  |  |
| Roads/Carparking |  |  |  |  |
| Seating |  |  |  |  |
| Bins |  |  |  |  |
| Fencing |  |  |  |  |
| Lighting |  |  |  |  |
| Entry/Exits |  |  |  |  |
| Equipment |  |  |  |  |
| Building interior/exterior |  |  |  |  |
| Maintenance issues: | | | | |

\*\*\* At the commencement of hire please check area and report anything that is non-compliant with the above report. If you do not, then it will be deemed by the Moss Vale & District A.H & I Society inc. that you have accepted and commenced use of the grounds as is recorded in the above report\*\*\*

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_